

IMPORTANT DATES FOR ONLINE COUNSELING

SLOT	Category	OPEN		CLOSE	
		Date	After Time	Date	Time
General	Unreserved General/Pass course (3201-5200)	20/07/2016	4:30 P.M.	21/07/2016	1:00 P.M
General	Unreserved General/Pass course (All English Bazar block candidates)	23/07/2016	4:30 P.M.	25/07/2016	1:00 P.M.
General	Unreserved General/Pass course (Fresh Application only)	26/07/2016	4:30 P.M.	27/07/2016	1:00 P.M.

- 1) The candidate must log in to their registered account on the College Website and select the subject they want to get admitted to by clicking the “GET ADMITTED” button. This will generate the Challan. Please contact college if there is any problem with challan generation.
- 2) After printing the challan, the candidates must pay the fees at any branch of United Bank of India **within the next banking day. PLEASE DON'T MODIFY THE CHALLAN**
- 3) After paying the fees at bank the admitted students will have to report to college (Room No 205) with **original documents** and submit **2 sets** of the following documents (self attested) within **the next two working days.**
 - i. Marks sheet of higher secondary exam (or equivalent exam)**
 - ii. Admit card of Madhyamik examination
 - iii. Caste Certificate (if the student has ST or SC certificate)***
 - iv. PH certificate (for physically handicapped students)
 - v. School leaving certificate
 - vi. Migration Certificate (for the students of other state boards)
 - vii. 2 copies of passport size photograph of the candidate.
 - viii. College part of Bank Challan.

** If the HS/equivalent mark sheet is laminated, the candidate must remove a part of the lamination to facilitate placing the college stamp on the mark sheet.

*** If the students don't have their own SC, ST, OBC certificate, they can submit cast certificate of their father. In such case they have to present the Madhyamik Examination admit card. As per WB Govt. order caste certificate issued by Panchayet Pradhan, Municipality Chairman/Councillor, MLA, MP, Member/Sabhadhipati of Zilla Parishad, Member/Sabhapati of Panchayet Samiti will be accepted for admission procedure only.

Next date of pre-counseling verification, if necessary, will be announced in due time.

All dates are provisional and subject to change if necessary.